

NORTHERN BLADES NSC FIGURE SKATING CLUB

MEETING MINUTES

AUGUST 21ST, 2019

Attendance

Molly Fitzel, Tania Uhde, Missy Giacomini, Danel Edminster, Wendy Anderson, Rachel Harris, Jessica Kaufman, Aubree Herrick, Mel Berghuis

Absentees

Chanelle Schoonmaker, Jane Schaber, April Gibbs

Attendance (Additional Club members)

Amy Hink, Kendra Miller, Sherie Rechnagel

Reading of the Purpose Statement

Our club's purpose is ...

- to promote amateur figure skating.
- to foster a community of figure skaters with positive attitudes and good sportsmanship.
- to carry out the precepts of the United States Figure Skating Association.

The Club's activities are designed to meet the needs of all of its skaters, whether they are interested in skating as a recreational or competitive sport.

COMMITTEE REPORTS

New Business/Discussions-Open

- Ice coupons update
 - Danel and Aubree updated the Board on their findings
 - Majority of clubs do offer incentives and several offer ice vouchers of some kind for extra hours
 - Volunteer requirements are much more strict for most clubs compared to ours
 - They recommended keeping our vouchers in play because we are a smaller club
 - Provide incentive to members to volunteer
 - Fair and open to all members
 - CAP the number of hours that can earn coupons
 - Change so that they can only be used on 45 min sessions
 - Easier to track the amount to figure out the CAP limit
 - Spreadsheet will be attached to the minutes
- Volunteer hours requirement issue
 - Board voted to amend the membership requirements to allow members leeway on getting in their hours
 - If a family is short up to 2 hours, they will be able to pay for the hours missed
 - The rate will be \$40 per hour missed
 - They will need to submit a new check in the amount covering the 1 or 2 hours missed
 - Once received their deposit check will be destroyed or returned
 - If they fail to submit a new check, their original deposit check will then be cashed

Junior Board-Rachel & Emily Miller (President)

- They had their 1st meeting in August
 - 10 members this year! Very excited about this!
 - Will be doing a Spirit Week during Rising Stars again this year
 - Would like to split the skaters from the parents during the all member meeting to do activities and ice breakers
 - Emily is their new President

- No other positions yet, just committees
- They organized a great banner for the MN State and TCFSa participants last week
- Are discussing fun ways to welcome new skaters at next meeting
- Would like to add pop sockets and notebooks to the next Club store

Fundraising-Missy

- Received email from Pastry Puffins representative
- Plan to do this and the online app (previously mentioned) for our Fall fundraisers
 - Members can choose which one they want to participate in (either will count towards requirement)
 - Will kick off the Pastry Puffins at the All Member Meeting
 - Will have samples
 - Start that following Monday
- We will also continue to do the Chipotle night and other fun fundraising events (these will not count towards the membership requirement)

Finance

- Monthly treasurer's report was distributed
- Determined based on last year's cost that the budget for the Champions Clinic (our biggest event) will be \$9000
 - With the intent of coming in under this

Executive

- There was no TCFSa meeting and no Midwestern call
- Rising Stars
 - Registration numbers are low!
 - Mel mentioned it has been extremely difficult to secure judges for IJS and a technical panel
 - Either we need to move it if we want to continue to offer IJS events or change it back to just a Basic Skills competition
 - Planning meeting is immediately following the Board meeting
 - Everything is on track
- Mandatory All Member Meeting
 - Set for Wednesday, Sept 11th at 6:30 pm
 - Rachel and Jane have a 1st draft agenda ready
 - Club picture is same night, same place
 - David Banks again
 - Single shots for the pano
 - All group shot at 6:15
 - No skates
 - All black attire for pano and group

Hospitality

- Champions Clinic Update
 - Tania found some ice at NSC on Sunday, February 2nd in rink 5
 - Molly to confirm with Damen and Janet if that weekend will work
 - More info to follow

Membership/Communication-Tania

- No update

Coaches

- No update

NEXT BOARD MEETING IS ON THURSDAY, SEPTEMBER 25TH AT 6:30 PM
IN THE FRONT CONFERENCE ROOM

Ice Coupon Research

Club	Required Hours	Buy-Out	Policy for Extra Hours if any listed.			
Bloomington	20 plus additional required for events the club hosts	15/hr	Each extra hour receives a voucher, once you receive 5 vouchers they can be used as an ice coupon.			
Burnsville	10 hours per season (fall/winter/spring/summer) so 40 hours total with additional hours required for ice monitoring	There is an option to buy out but they do not specify price on their site	No additional information.			
FSC of Minneapolis	Cannot access without creating account.					
Elk River FSC	16 hours for one skater or 24 hours/family	Option to buyout for fundraising/hours. No price listed	No additional information.	Board members are not required to do volunteer hours at all		
Roseville	If a family volunteers 10 hours, the skater gets a discount on their club annual membership. They pay \$100 dollars versus \$200 dollars		No additional information.			
Starlight Ice Dance	No hours required.					
Heritage	25 hours required from each family with requirements for ice monitoring shifts (3/contract period) and ice show (3 shifts min per family)	\$400.00	No additional information.			
Braemar	All home club member families are required to do a minimum of 10 *new this year* hours volunteer work per family per year July 1– June 30 or be assessed with a \$150 fee for the year (this fee can be prorated). *NEW Every 8 hours of volunteering at the Braemar Competition can be exchanged for one session (i.e. Fall, Winter, Spring or Summer) of Ice Monitoring.	\$150 for reg. hour buy out and \$90 to buy out of the ice monitoring shifts	No additional information.			

Club	Required Hours	Buy-Out	Policy for Extra Hours if any listed.			
Chaska	15 hours per year for one skater plus 7.5 for each additional skater in the family. Families are also required to volunteer	\$250 buyout	No additional information.			
Lake Minnetonka	No information available without registering for account		No additional information.			
St. Cloud	25 hours per year plus each family must sign up for one ice monitoring shift per month (hours do not count toward total)	Familys are charged \$20/hr not fulfilled by May 1st	No additional information.			
Eagan	No hours required but you are required to volunteer for a specific amount of ice monitoring shifts per skater depending on length of contract- Also has 3 mandatory fundraisers per year	Buyout amounts vary by length of contract	Each extra ice monitoring session above the requirement receives a credit for one ice session that is not full			
New Prague	Volunteering and fundraising both required but amount not specified in area that was accessible with signing in. There are specific events that families must participate in as well..	\$300 buyout	No additional information.			
Three Rivers	10 hr/year	no info	No additional information.			
Eden Prairie	No specified amount of hours in handbook but members are required to complete hours at certain events also they are required to sign up for ice monitor shifts during each contract period depending on how much contract ice their skater has.	\$40/contract season to buy out of monitoring requirements, No specified buyout for volunteer hours	No additional information.			

Club	Required Hours	Buy-Out	Policy for Extra Hours if any listed.			
Maplewood	Mandatory sales of 4 boxes of Candy Bars or buyout for \$30/box Members 12 yrs and up are required to volunteer 15 hours per year at the skate school Members 12 yrs and younger are required to have a parent volunteer 8 hours at the skate school 15 hrs per year required as a rink monitor. Also require shifts at Fall Classic and work at a concession stand	\$150 per skater for unfulfilled skate school hours, \$10/ hour buyout for rink monitor hours in advance- \$15/hour for any unfulfilled hours.	No additional information.			
Rochester	24 hrs/family	\$240.00	No additional information.			
St Paul	45 hours/family 30 hours/family if that family's skater participates in Skate St. Paul	\$450.00	No additional information.			
Woodbury	20 hours/skater (Including at a minimum, one Rink Monitoring session per contract purchased is required.)	\$10/ unfulfilled hour	No additional information.			

JR Board Meeting Minutes -- 8/5/2019

Friday, August 2, 2019 7:33 AM

Introductions & Team Building

Discussed Advisor Role

- Leadership Development
- Be your champion
- Facilitate and help accomplish goals

Reviewed Mission Statement

To provide leadership and service opportunities for our teenage skater members, give them an important voice in the direction of the club and facilitate camaraderie in a fun, supportive environment amongst fellow skaters.

JR Board structure

President, Committees & Committee Chairs

Attendance -- come as often as you are able - recognize conflicts will come up

Volunteer Hours - log in Track it forward

Brainstorming

- Voice in direction of club
- Support and recognize fellow skaters
- Welcome new club skaters

Fall Committees & Projects

1. Rising Stars Spirit Week - Sept 23 - 27
 - a. Monday - Twin Day
 - b. Tuesday - TyeDye
 - c. Wednesday - PJ Day
 - d. Thursday - Club Apparel
 - e. Friday - Competition Outfits
2. All Skater & Parent Meeting - Sept
 - a. Introduce new club skaters with high energy clapping/cheering
 - i. Name, Coach, Age, Favorite Color, Favorite Food, what do you want to be when you grow up
 - b. Beach Ball icebreaker for skaters while adults are meeting
 - c. Have thread to make NB friendship bracelets during meeting

3. Welcoming new club skaters

- a. Lots of ideas including welcome letter/swag, skating sister program

Looking Forward

- Send a pair of representatives to attend Board Meetings each month
 - August Board Meeting Reps - August 21 @ 6PM - Emily and Claire

- Future Jr Board meetings:

September 9	Monday	7-8pm
October 7	Monday	7-8pm
November 4	Monday	7-8pm
December 2	Monday	7-8pm
○ January 6	Monday	7-8pm
February 3	Monday	7-8pm
March 2	Monday	7-8pm
April 6	Monday	7-8pm
May 4	Monday	7-8pm

- Best way to communicate with you - texting mobile # and some email
- Sept meeting - work on spirit week, skater/parent meeting & ideas for club apparel for winter club apparel store
 - Idea for club store -- pop sockets, notebooks -- more brainstorming at Sept meeting.

Today's Project

- Banner to hang in rink to recognize State & TSFSA Open Skaters

Northern Blades Treasurer Report August 2019

<u>Account Name</u>	<u>TCF Bank Balance</u>
General	\$14,867.11
Rising Stars	\$6,331.35
Money Market	\$20,576.84

Annual budget is attached. Account balances reflect information on TCF bank website as of 8/9/19.

Volunteer Vouchers 2018-2019

<u>Month Awarded</u>	<u>Awarded</u>	<u>Used</u>	<u>Outstanding</u>
July 2018	2	0	2
August 2018	8	0	8
September 2018	11	10	1
October 2018	5	2	3
November 2018	3	3	0
December 2018	3	2	1
January 2019	14	7	7
February 2019	20	16	4
March 2019	11	6	5
April 2019	17	3	14
May 2019	18	0	18
June 2019	5	0	5
Total	117	49	68

Volunteer Vouchers 2019-2020

<u>Month Awarded</u>	<u>Awarded</u>	<u>Used</u>	<u>Outstanding</u>
July 2019	0	0	0
August 2019	0	0	0
September 2019	0	0	0
October 2019	0	0	0
November 2019	0	0	0
December 2019	0	0	0
January 2020	0	0	0
February 2020	0	0	0
March 2020	0	0	0
April 2020	0	0	0
May 2020	0	0	0
June 2020	0	0	0
Total	0	0	0



2019-2020 Northern Blades Budget

Projected Income	
Memberships/Opt Outs	\$11,000.00
Other	\$42,000.00
Total projected income	\$53,000.00

Actual Income	
Memberships/Opt Outs	\$11,160.00
Other	\$2,475.77
Total actual income	\$13,635.77

Projected Balance (Projected income minus expenses)	(\$11,285.00)
Actual Balance (Actual income minus expenses)	\$3,541.45
Difference (Actual minus projected)	\$14,826.45

Operations	Projected Cost	Actual Cost	Difference
Advertising	\$1,500.00	\$690.00	\$810.00
Website/TIF/Entry Ease	\$800.00	\$415.00	\$385.00
Background Checks	\$125.00	\$63.00	\$62.00
Trophy Case/Bulletin Board	\$250.00	\$0.00	\$250.00
Office/Printing/Mailing/Postage	\$525.00	\$72.79	\$452.21
Insurance	\$600.00	\$575.00	\$25.00
Junior Board Expenses	\$200.00	\$0.00	\$200.00
			\$0.00
			\$0.00
			\$0.00
Subtotal			\$2,184.21

Club Fees	Projected Cost	Actual Cost	Difference
Ice Coupons	\$1,800.00	\$0.00	\$1,800.00
Ice	\$5,200.00	\$0.00	\$5,200.00
Club Dues	\$210.00	\$200.00	\$10.00
Individual Membership	\$7,500.00	\$5,463.52	\$2,036.48
Vendor Fees	\$0.00	\$0.00	\$0.00
			\$0.00
			\$0.00
Subtotal			\$9,046.48

Merchandise	Projected Cost	Actual Cost	Difference
Yearbooks	\$1,000.00	\$0.00	\$1,000.00
Coach's Jackets	\$600.00	\$0.00	\$600.00
			\$0.00
			\$0.00
Subtotal			\$1,600.00

Travel Expenses	Projected Cost	Actual Cost	Difference
Governing Council	\$1,600.00	\$0.00	\$1,600.00
			\$0.00
			\$0.00
Subtotal			\$1,600.00

Direct Public Support	Projected Cost	Actual Cost	Difference
Scholarships	\$1,000.00	\$500.00	\$500.00
Reach Camp Stipends	\$2,000.00	\$0.00	\$2,000.00
TCFSA Stipends	\$2,000.00	\$0.00	\$2,000.00
			\$0.00
			\$0.00
Subtotal			\$4,500.00

Club Events	Projected Cost	Actual Cost	Difference
Banquet	\$6,000.00	\$500.00	\$5,500.00
Fall Kick Off	\$1,200.00	\$0.00	\$1,200.00
Pool Party	\$0.00	\$156.27	-\$156.27
Exhibitions	\$0.00	\$262.50	-\$262.50
Stars On Ice	\$1,200.00	\$0.00	\$1,200.00
Clinic	\$1,500.00	\$0.00	\$1,500.00
			\$0.00
Subtotal			\$8,981.23

Champions Clinic	Projected Cost	Actual Cost	Difference
Coach Expenses	\$4,000.00	\$0.00	\$4,000.00
Skater Gifts	\$650.00	\$0.00	\$650.00
Ice/Conf. Room/Skating Center	\$2,600.00	\$0.00	\$2,600.00
Yoga/Psychologist	\$900.00	\$0.00	\$900.00
Supplies	\$450.00	\$0.00	\$450.00
Food	\$700.00	\$0.00	\$700.00
			\$0.00
			\$0.00
			\$0.00
Subtotal			\$9,300.00

Hospitality	Projected Cost	Actual Cost	Difference
Member Gifts	\$150.00	\$0.00	\$150.00
Senior Gifts	\$100.00	\$0.00	\$100.00
Coach Gifts	\$175.00	\$0.00	\$175.00
Jr. Board Gifts	\$150.00	\$0.00	\$150.00
MN Champ. Hospitality Fee	\$100.00	\$0.00	\$100.00
	\$0.00	\$0.00	\$0.00
Subtotal			\$675.00

Fundraising	Projected Cost	Actual Cost	Difference
Pastry Puffins	\$4,800.00	\$0.00	\$4,800.00
Dress Sale	\$3,500.00	\$0.00	\$3,500.00
Silent Auction	\$0.00	\$0.00	\$0.00
			\$0.00
Subtotal			\$8,300.00

Competitions	Projected Cost	Actual Cost	Difference
Rising Stars	\$4,800.00	\$0.00	\$4,800.00
			\$0.00
			\$0.00
Subtotal			\$4,800.00

Rentals	Projected Cost	Actual Cost	Difference
IJS	\$500.00	\$0.00	\$500.00
			\$0.00
			\$0.00
Subtotal			\$500.00

Testing	Projected Cost	Actual Cost	Difference
Test Sessions	\$1,200.00	\$232.50	\$967.50
Test Pins	\$2,200.00	\$0.00	\$2,200.00
Test Patches	\$500.00	\$963.74	-\$463.74
			\$0.00
Subtotal			\$2,703.76

Total Projected Cost	\$64,285.00
Total Actual Cost	\$10,094.32
Total Difference	\$54,190.68

Northern Blades 2019-2020 Profit/Loss Summary

<u>Item</u>	<u>Income</u>	<u>Expense</u>	<u>Net</u>
Advertising	\$ -	\$ 690.00	\$ (690.00)
Background Checks	\$ -	\$ 63.00	\$ (63.00)
Banquet	\$ -	\$ 500.00	\$ (500.00)
Champions Clinic	\$ -	\$ -	\$ -
Clinic	\$ -	\$ -	\$ -
Club Dues	\$ -	\$ 200.00	\$ (200.00)
Coach Gifts	\$ -	\$ -	\$ -
Dress Sale	\$ -	\$ -	\$ -
Entry Ease	\$ -	\$ -	\$ -
Exhibitions	\$ 417.50	\$ 262.50	\$ 155.00
Fall Kick Off	\$ -	\$ -	\$ -
Fundraising Opt Outs	\$ 1,500.00	\$ -	\$ 1,500.00
Fundraising-Other	\$ -	\$ -	\$ -
Governing Council	\$ -	\$ -	\$ -
Hospitality Fees-Other	\$ -	\$ -	\$ -
Ice	\$ -	\$ -	\$ -
Ice Coupons	\$ -	\$ -	\$ -
IJS Rental	\$ -	\$ -	\$ -
Individual Membership	\$ 8,460.00	\$ 5,463.52	\$ 2,996.48
Insurance	\$ -	\$ 575.00	\$ (575.00)
Interest Earned	\$ 0.19	\$ -	\$ 0.19
Junior Board Expenses	\$ -	\$ -	\$ -
Junior Board Gifts	\$ -	\$ -	\$ -
Member Gifts	\$ -	\$ -	\$ -
Office Supplies	\$ -	\$ 17.79	\$ (17.79)
Pastry Puffins	\$ -	\$ -	\$ -
Pool Party	\$ -	\$ 156.27	\$ (156.27)
Postage/Mailing	\$ -	\$ 55.00	\$ (55.00)
Rising Stars	\$ 1,802.08	\$ -	\$ 1,802.08
Scholarships	\$ -	\$ 500.00	\$ (500.00)
Senior Gifts	\$ -	\$ -	\$ -
Silent Auction	\$ -	\$ -	\$ -
Stars On Ice	\$ -	\$ -	\$ -
Stipends	\$ -	\$ -	\$ -
Test Patches	\$ 256.00	\$ 963.74	\$ (707.74)
Test Pins	\$ -	\$ -	\$ -
Test Sessions	\$ -	\$ 232.50	\$ (232.50)
Track It Forward	\$ -	\$ 144.00	\$ (144.00)
Trophy Case/Bulletin Board	\$ -	\$ -	\$ -
Vendor Fees	\$ -	\$ -	\$ -
Volunteer Hours Not Fullfilled	\$ -	\$ -	\$ -
Volunteer Opt Outs	\$ 1,200.00	\$ -	\$ 1,200.00
Website	\$ -	\$ 271.00	\$ (271.00)
Yearbooks	\$ -	\$ -	\$ -
Totals	\$ 13,635.77	\$ 10,094.32	\$ 3,541.45