

NORTHERN BLADES NSC FIGURE SKATING CLUB

MEETING MINUTES

JUNE 19TH, 2019

Attendance

Molly Fitzel, Jane Schaber, Tania Uhde, Missy Giacomini, April Gibbs, Danel Edminster, Wendy Anderson, Rachel Harris, Jessica Kaufman, Aubree Herrick

Absentees

Mel Berghuis, Chanelle Schoonmaker

Attendance (Additional Club members)

None

Reading of the Purpose Statement

Our club's purpose is ...

- to promote amateur figure skating.
- to foster a community of figure skaters with positive attitudes and good sportsmanship.
- to carry out the precepts of the United States Figure Skating Association.

The Club's activities are designed to meet the needs of all of its skaters, whether they are interested in skating as a recreational or competitive sport.

COMMITTEE REPORTS

New Business/Discussions-Open

- Welcome new Board members!
 - Previous position chairs/board members have reached out to new chairs/board members
 - No questions
 - Reminder to submit membership paperwork
- Discussion about silent auction volunteer hours submittal
 - Discussed whether to count hours for making an item that was donated to the silent auction
 - Points made were:
 - We don't allow members to count hours to purchase an item or items
 - We don't allow members to count hours selling items for our other fundraisers
 - We will need to come up with some guidelines for volunteering for the silent auction
 - Voted and it was a unanimous vote (11 votes) to not allow the hours to count
 - NEW guidelines for what counts as volunteering for the silent auction are as follows:
 - Assembling of baskets
 - Soliciting donations (examples: Calling businesses, going door to door or emailing businesses)
 - Working at the silent auction during the ice show
 - Assisting with creating bid sheets, signs, letters, etc. (this is typically done by the silent auction chairs or committee members)
- Champions Clinic
 - Need to confirm date-coaches don't know schedules yet
 - Molly to check in
 - Tentatively planning on having it in February again
 - Jane to check with Darin to see if Charity booked ice already
 - Jane to check with Forgerty on available ice for private lessons

Junior Board-Rachel

- There are 9 members for the upcoming season
 - Emily Miller
 - Cassie Spartz
 - MaKayla Dostal
 - Claire Goodreau
 - Ella Uhde
 - Lexie Duffy
 - Emily Giese
 - Maggie Harris
 - Ali Fish
- Emily Miller is the new President
 - They will have committees and committee chairs
 - Focus on camaraderie and team building/being a leader

Membership/Communication-Tania

- Email refresher for new Board members
 - Please try to respond to emails within 24 hrs
 - If you get a lot of emails, consider creating a separate one for Board stuff

Hospitality

- May Banquet Recap
 - Everything went great
 - Great feedback on the efficiency of the presentation
 - Keep times similar for next year
 - 4:30-5:30 pm social hour
 - 5:30 pm dinner
 - 6:00 pm presentation
 - Need to get Bunker reserved for next year
 - Possible days would be May 3rd or May 17th
 - Decided to keep it May 17th
 - Jess to reach out to Bunker contact and get it booked
- Monthly exhibitions
 - When and how many do we want for next season
 - Have them every 2 months
 - September
 - November
 - January
 - March
 - May
 - Coaches would prefer if we could have them after LTS
 - Jess will try to book ice in rink #3 immediately following LTS on Tuesdays
 - Club skaters will have the option to still pay by cash or check
 - All non-Club skaters will be required to pay online
- MN State Exhibition
 - What do we want to charge skaters?
 - \$15 or \$25 for 2 (for skaters doing a short and long program)
- Update on Pool party
 - Same as last year
 - Sign up will go out about 2 weeks prior

Hospitality

- Missy is looking into various fundraisers
 - Love your Melon hats
 - More information to come
 - One that is similar to the cards that kids sell but it's actually an app.
 - Cost is \$30 and \$20 would go to the Club

- Can be renewed
- Good for 1 year from the day you download
- Renewals generate revenue for the Club too
- Could be put on the website, FB as an ongoing fundraiser

Executive

- Midwestern Call is tonight
 - No update
- TCFSa Meeting
 - Mark your calendars for a Club education event
 - Oct 5th
 - 9-5
 - Free
 - Jane suggested we host it here at the NSC Grand Hall
 - Still looking for Clubs to host MN State at Bloomington
 - Meaning host Club would supply all the volunteers to run the event
 - Still looking for a Club to host the recognition dinner as well
- TCFSa delegates need to be determined
 - Rachel Harris volunteered again
 - Aubree Herrick volunteered
- Budget for the upcoming season
 - April is finally getting everything organized in a way that is understandable to her
 - Should be able to dedicate about 15-20 minutes at the July meeting to go over numbers with the Committee heads
- Rising Stars update
 - Ads are almost done!
 - Just have MN State and Skate St Paul to place
 - EntryEeze is ready and we should be able to go live next week

Finance

- See attached June Report

Coaches Liaison-Chanelle

- No Update

NEXT BOARD MEETING IS ON WEDNESDAY, JULY 17TH AT 6:00 PM
IN THE FRONT CONFERENCE ROOM

Northern Blades Treasurer Report June 2019

<u>Account Name</u>	<u>TCF Bank Balance</u>
General	\$9,260.00
Rising Stars	\$8,327.78
Money Market	\$20,576.49

Annual budget is attached. Account balances reflect information on TCF bank website as of 6/7/2019.

Volunteer Vouchers

<u>Month Awarded</u>	<u>Awarded</u>	<u>Used</u>	<u>Outstanding</u>
June 2018	21	0	21
July 2018	0	0	0
August 2018	3	0	3
September 2018	8	0	8
October 2018	11	0	11
November 2018	5	0	5
December 2018	3	0	3
January 2019	14	0	14
February 2019	20	0	20
March 2019	11	0	11
April 2019	17	0	17
May 2019	18	0	18
Total	131	0	131



Northern Blades 2018-2019 Budget

Projected Income	
Club Membership	\$11,000.00
Fees/Fundraisers/Donations	\$41,400.00
Total income	\$52,400.00

Actual Income	
Club Membership	\$12,480.00
Fees/Fundraisers/Donations	\$36,060.00
Total income	\$48,540.00

Projected Balance (Projected income minus expenses)	\$4,730.00
Actual Balance (Actual income minus expenses)	(\$13,507.12)
Difference (Actual minus projected)	(\$18,237.12)

Operations	Projected	Actual	Difference
Advertising	\$800.00	\$1,260.00	-\$460.00
Website	\$400.00	\$533.00	-\$133.00
PO Box	\$275.00	\$264.00	\$11.00
Track It Forward	\$150.00	\$144.00	\$6.00
Office Supplies/Printing	\$450.00	\$495.98	-\$45.98
Insurance	\$600.00	\$575.00	\$25.00
Bank Fees	\$50.00	\$79.60	-\$29.60
Travel	\$500.00	\$0.00	\$500.00
Trophy Case	\$200.00	\$264.19	-\$64.19
Background Checks	\$0.00	\$105.00	-\$105.00
Subtotal			-\$295.77

Club Fees	Projected Cost	Actual Cost	Difference
Contract Ice	\$1,000.00	\$5,632.50	-\$4,632.50
Event Ice	\$250.00		\$250.00
Volunteer Vouchers	\$1,300.00	\$843.40	\$456.60
Test Sessions	\$1,800.00	\$1,196.85	\$603.15
Other		\$0.00	\$0.00
		\$0.00	\$0.00
Subtotal			-\$3,322.75

Direct Public Support	Projected Cost	Actual Cost	Difference
Scholarships		\$1,000.00	-\$1,000.00
Reach Camp Stipends	\$500.00	\$1,900.00	-\$1,400.00
TCFSA Stipends		\$2,000.00	-\$2,000.00
		\$0.00	\$0.00
Subtotal			-\$4,400.00

Merchandise	Projected Cost	Actual Cost	Difference
Jackets/Hats	\$0.00	\$540.00	-\$540.00
Yearbooks		\$935.00	-\$935.00
		\$0.00	\$0.00
Subtotal			-\$1,475.00

Hospitality	Projected Cost	Actual Cost	Difference
Member Gifts	\$3,000.00	\$46.75	\$2,953.25
Senior Gifts		\$92.56	-\$92.56
Test Pins		\$2,121.21	-\$2,121.21
Jr. Board Gifts		\$97.29	-\$97.29
MN Championships Hospitality Fee		\$100.00	-\$100.00
Subtotal			\$542.19

Club Events	Projected Cost	Actual Cost	Difference
Exhibition Ice	\$250.00	\$26.00	\$224.00
Banquet	\$6,000.00	\$5,571.18	\$428.82
Fall Kick Off	\$1,000.00	\$1,067.89	-\$67.89
Nationals	\$200.00	\$79.13	\$120.87
Summer Event	\$150.00	\$251.26	-\$101.26
Clinic	\$0.00	\$1,457.95	-\$1,457.95
Stars On Ice		\$1,012.00	-\$1,012.00
Subtotal			-\$1,865.41

Club Membership	Projected Cost	Actual Cost	Difference
Club Membership	\$240.00	\$207.50	\$32.50
Individual Membership	\$5,300.00	\$7,396.50	-\$2,096.50
USFS Dues-Other			\$0.00
TCFSA fee(MN State Hospitality)	\$280.00		\$280.00
TCFSA Stipends	\$500.00	\$1,000.00	-\$500.00
Donation (Vol, Hour Checks)			\$0.00
Corporate Support			\$0.00
USFSA and TCFSA Dues	\$75.00		\$75.00
			\$0.00
Subtotal			-\$2,209.00

Champions Clinic	Projected Cost	Actual Cost	Difference
Coach Expenses		\$3,912.86	-\$3,912.86
Skater Gifts		\$634.49	-\$634.49
Ice Fees/conf room/skating center		\$2,527.30	-\$2,527.30
Yoga Instructor/Psychologist		\$890.00	-\$890.00
Other Supplies		\$434.19	-\$434.19
Skater Food		\$666.00	-\$666.00
Subtotal			-\$9,064.84

Fundraising	Projected Cost	Actual Cost	Difference
Pastries		\$4,685.00	-\$4,685.00
Dress Sale		\$3,317.95	-\$3,317.95
Silent Auction	\$800.00		\$800.00
			\$0.00
Subtotal			-\$7,202.95

Competitions	Projected Cost	Actual Cost	Difference
Rising Stars	\$20,000.00	\$4,539.42	\$15,460.58
Frosty Blades	\$1,000.00		\$1,000.00
Regionals		\$77.84	-\$77.84
Subtotal			\$16,382.74

Competitive Team	Projected Cost	Actual Cost	Difference
Team	\$600.00		\$600.00
IJS Rental		\$500.00	-\$500.00
			\$0.00
Subtotal			\$100.00

Other	Projected Cost	Actual Cost	Difference
Silent Auction		\$0.00	\$0.00
Governing Council		\$1,566.33	-\$1,566.33
			\$0.00
			\$0.00
Subtotal			-\$1,566.33

Total Projected Cost	\$47,670.00
Total Actual Cost	\$62,047.12
Total Difference	(\$14,377.12)